

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: L. Robert Kimball & Associates
Region/Locality: Southeast Region
Period: 26 September - 30 October 2004

Activity Report		
Task	Hours This Period	Comments
Active Tasks		
Acceptance Testing	27.00	
1. Participated in Phase II testing with T-Mobile at Sussex County.	9.00	Deployed.
2. Participated in Phase II testing with Triton at Isle of Wight County.	9.00	Failed. Carrier accuracy was off from 800 meters to 9 miles. Carrier will recalibrate and testing will be rescheduled.
3. Participated in Phase II testing with VZW in Greenville County.	9.00	Deployed.
System Implementation Assistance	15.00	
1. Complete Triton readiness form for Greenville County.	2.00	
2. Contacting carriers for routing data, sector maps at the request of Greenville County to coordinate routing of calls between County and City of Emporia.	8.50	
3. At the request of Plant Equipment Inc. and Verizon LEC, coordinated MapStar software version upgrade until advised by S. Marzolf that DPSC will oversee this.	3.00	Benefit is not only to City of Emporia, but also to others in region and state procuring mapping systems.
4. Confirmed PSAP rep availability for region meeting.	1.50	
Map / CAD / GEO File Assessment & Assistance	40.00	
1. Greenville County- provided vendor list, reviewed RFP, handled calls from vendors, reviewed 3 proposals, developing comparison matrix and report, met with vendors at VA APCO conference.	30.00	
2. Surry County- continuing to prompt County to act on procurement, advised County about MSAG conflation of data, reviewed MSAG Data Consultants proposal and responded with corrections, met with vendors at VA APCO conference.	10.00	
Project Reporting / Status Review	13.00	
1. Prepared WSB monthly report.	8.50	
2. Advised Greenville County, Isle of Wight County, Surry County, and Sussex County about scheduled testing.	3.00	
3. Advised Sherri Bush that her request for project management by Kimball for Triton deployment in 2Q05 is dependent upon the amount of work and timing, per DPSC.	1.50	
Cost Recovery / True-up Assistance	5.50	
1. Reviewed completed FY05 funding submission, drafted cover letter for Surry County.	5.50	

Task		Hours This Period	Comments
WSP / LEC Contact and Coordination		22.50	
1. Status checks with WSPs regarding outstanding deployments.		6.00	
2. Complete Alltel readiness form for Greenville County.		2.00	
3. Scheduled and confirmed testing with Verizon LEC, VZW, Triton Ntelos, and Alltel for Greenville County; Verizon LEC and Triton for Isle of Wight County; Verizon LEC, Triton, and T-Mobile for Sussex County.		12.50	
4. Coordinated efforts to have Triton correct accuracy issue and reschedule with Isle of Wight County.		2.00	
Training Assistance		4.00	
1. Scheduled training with Greenville County and Sussex County in November.		4.00	
TOTAL HOURS		127.00	
Completed Tasks			
PSAP Assessments	Region		
CPE Upgrade / Installation	City of Emporia, City of Franklin, Greenville County, Southampton County, Isle of Wight County, Sussex County, Surry County		
Cutover	City of Emporia, City of Franklin, Greenville County, Southampton County, Isle of Wight County, Sussex County, Surry County		
Deployed	City of Emporia, City of Franklin, Southampton County, Isle of Wight County		
Issues of Importance / Accomplishments			